

**DEVELOPMENT AUTHORITY OF CLAYTON COUNTY,
REDEVELOPMENT AUTHORITY OF CLAYTON COUNTY,
AND
URBAN REDEVELOPMENT AGENCY OF CLAYTON COUNTY**

MINUTES OF SPECIAL CALLED MEETING

THURSDAY, MARCH 23, 2023

The special called meeting of the Development Authority of Clayton County, Redevelopment Authority of Clayton County, and Urban Redevelopment Agency of Clayton County was held on Thursday, March 23, 2023, at 9:00 a.m., at 1588 Westwood Way, Morrow, Georgia.

Members present at the meeting were Regina Deloach, Chair; Randy Burton, Secretary/Treasurer; Mark Christmas, Assistant Secretary/Treasurer; Don Craddock; Terry Baskin; and Emma Godbee. Also present was Authority counsel, M. Michelle Youngblood; Tiffany Duckworth, Associate Business Analyst; and Richard Buckley, Project Manager (by telephone).

Call to Order and Welcome of Guests

Chair Deloach called the meeting to order at 9:50 a.m. She called on Mark Christmas for the invocation.

Approval of Agenda

Chair Deloach presented the agenda and inquired as to whether there were any additions, changes, or deletions. She asked to add the invocation to the agenda. After a general discussion, upon motion by Mark Christmas, seconded by Emma Godbee, it was unanimously:

RESOLVED: That the agenda be approved as amended.

1. Approval of FY 2023-24 Annual Budget (DACC PP II)

Richard Buckley discussed the proposed budget for FY2023-24. He noted that there were two (2) windows where the seal had broken that needed to be replaced; the cost of replacement is included in the proposed budget. He also noted that he had requested an increase in the miscellaneous line item to complete replacement of window blinds that had been started in FY 2022. The proposed budget was for \$9,600.00, but Mr. Buckley reported that he had just received the quote for the blinds yesterday, and the amount was less than anticipated. He noted that the miscellaneous line item could be reduced to \$7,000.00 due to the lower quote. After a general discussion, upon motion by Don Craddock, seconded by Mark Christmas, it was unanimously:

RESOLVED: That the proposed budget be approved as amended.

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2. Approval of FY2023-24 Rent Renewal Letter (DACC PP II)

Richard Buckley reviewed the proposed rent letter to the State Properties Commission, outlining the rent paid in FY2022 and the new rent to be paid in FY2023-24. He reminded the Board that the rental agreement with the State spells out the base rent for each year; the additional rent is calculated based on the operating costs of the facility. After a general discussion, upon motion by Don Craddock, seconded by Emma Godbee, it was unanimously:

RESOLVED: That the proposed rent letter be approved, and that Mr. Buckley was authorized to transmit the same to the State.

NEW BUSINESS

There was no new business to discuss.

OTHER BUSINESS

3. Executive Session

There was no executive session.

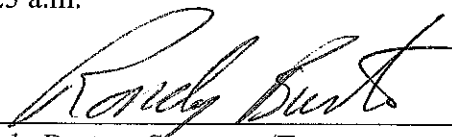
4. Consideration of Items from Executive Session

There were no items to consider.

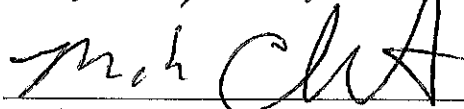
Chair Deloach inquired as to whether there was any additional business to come before the Board. She noted that Office Manager Kimsharian Shelton had lost her mother over the weekend and asked everyone to keep her in their prayers. There being no further business to come before the Authority, upon motion by Mark Christmas, seconded by Terry Baskin, it was unanimously:

RESOLVED: That the meeting be adjourned.

Whereupon, the meeting adjourned at 9:23 a.m.



Randy Burton, Secretary/Treasurer



Mark Christmas, Assistant Secretary/Treasurer

OR