

**DEVELOPMENT AUTHORITY OF CLAYTON COUNTY  
REDEVELOPMENT AUTHORITY OF CLAYTON COUNTY  
AND URBAN REDEVELOPMENT AGENCY OF CLAYTON COUNTY**

**“Promoting the development of trade, commerce, industry and employment opportunities  
in Clayton County”**

**REGULAR MEETING  
August 14, 2018  
5:00 PM**

**Conference Room  
1588 Westwood Way, Morrow, GA**

**AGENDA TOPIC**

Call to Order Chairman Edmondson

Approval of Agenda

Approval of Minutes of:

- July 10, 2018 Regular Meeting (regular and executive session)

Treasurer’s Report

Ricky L. Clark, Jr.

- FMG – July 2018 Invoices

Reimbursement requests from Executive Director and from Lake Spivey, Inc.

**OLD BUSINESS:**

1. Revisions to Employee Handbook
  - a. Paid holidays
  - b. Dress Code
2. Review of payroll and benefit services
3. Update: Master Planning Services for Mountain View and Old Dixie Hwy -Sizemore
- 4.

**NEW BUSINESS:**

1. Proposed budget
2. Proposed staffing structure
3. Proposed contract with Carvir Group for recruiting services

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4. Request for credit card with limit of \$20k to facilitate the purchases of materials, travel arrangements, etc.
5. Project Apple request for financial assistance
6. Project Tangerine
7. 5711 Jonesboro Road standard lease rates (\$7,500/week)
8. Protocol for property sales
9. Pendleton Consulting Group contract for services
10. J&J Consulting Group contract for services
11. Proposed Revolving Line of Credit facility
12. Request Lank Bank transfer of parcels within Mountain View district

**OTHER BUSINESS:**

1. Executive Session for the purpose of discussing real estate matters
2. Consideration of items, if any, discussed in Executive Session

**ADJOURN:**