

**DEVELOPMENT AUTHORITY OF CLAYTON COUNTY,
REDEVELOPMENT AUTHORITY OF CLAYTON COUNTY,
AND
URBAN REDEVELOPMENT AGENCY OF CLAYTON COUNTY**

**POST-MEETING SUMMARY
TUESDAY, NOVEMBER 14, 2023**

The regular session meeting of the Development Authority of Clayton County, Redevelopment Authority of Clayton County, and Urban Redevelopment Agency of Clayton County was held on Tuesday, November 14, 2023, at 6:00 p.m., at the Lake City Community Center, 5471 Jonesboro Road, Lake City, Georgia.

Members present at the meeting were Dr. Harrison Braddy, Chair (arrive 6:09 p.m.); Randy Burton, Vice-Chair; Terry Baskin, Secretary/Treasurer; Mark Christmas, Assistant Secretary/Treasurer; Emma Godbee; Dr. Tim Hynes; Don Craddock; Rich Mahon; and Rodney McDaniel. Also present was Larry Vincent, Executive Director; Authority counsel, M. Michelle Youngblood; Tiffany Duckworth, Office Manager; and Marc Norsworthy. Clayton County Chief Staff Attorney Chuck Reed attended part of the meeting.

Call to Order and Invocation

Vice-Chair Burton called the meeting to order at 6:03 p.m. and called on Mark Christmas for the invocation.

Approval of Agenda

Vice-Chair Burton presented the agenda and inquired as to whether there were any additions, changes, or deletions. He asked to consider moving item 9 under New Business, presentation by Norsworthy & Co., to number one on the agenda. After a general discussion, upon motion by Emma Godbee, seconded by Terry Baskin, the agenda was approved as amended. Vote unanimous (8-0-0).

**** Dr. Braddy arrived at 6:09 p.m.****

1. Presentation by Norsworthy & Co.

Vice-Chair Burton called on Marc Norsworthy for a presentation. Norsworthy & Co. helps clients develop their brand and tell their story. They have assisted the City of Forest Park and Grove Park Foundation. Following the presentation, after a general discussion, it was the consensus of the Board for the executive committee to meet with Mr. Norsworthy to confirm a scope of work, based upon which Mr. Norsworthy will prepare a proposal to be presented at the next regular meeting.

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Dr. Braddy welcomed new board member Rodney McDaniel and asked him to introduce himself. Mr. McDaniel is a lifelong resident of Clayton County, a graduate of Clayton County schools, and retired Chief Appraiser from the Clayton County Tax Assessors office.

2. Approval of Minutes of October 31, 2023 Special Called Meeting

The minutes of the October 31, 2023 special called meeting were presented. After a general discussion, upon motion by Terry Baskin, seconded by Don Craddock, the minutes were approved as presented. Vote unanimous (9-0).

3. Approval of Minutes of October 31, 2023 Executive Session Meeting

The minutes of the October 31, 2023 executive session meeting were presented. After a general discussion, upon motion by Don Craddock, seconded by Terry Baskin, the minutes were approved as presented. Vote unanimous (9-0).

4. Approval of Treasurer's Report

Treasurer Terry Baskin reviewed the financial statements. After a general discussion, upon motion by Emma Godbee, seconded by Don Craddock, the treasurer's report was approved as presented. (Vote 6-0-3; Board members Braddy, Mahon, and Christmas opposed.)

5. Administrative Report from Executive Director

Director Vincent reported that in addition to the items reported last month, his office is working on closing out two REBA grants (Chime Solutions and Castellini). He reported that he expects to have a presentation on the responses to the RFP for 5711 Jonesboro Road at the next meeting. The property manager for the DOL project also will attend the next meeting to discuss the property and the budget for the upcoming year.

OLD BUSINESS

6. Retreat Update

Director Vincent reported that there are two (2) meeting locations available for a retreat to be held before the end of the year. The Shamrock Community Use Building at the Clayton County Water Authority is available on Monday, December 11. The Lake View Room at the Calvin Center is available on Thursday, December 14. After a general discussion, upon motion by Emma Godbee, seconded by Terry Baskin, it was resolved to hold the retreat on Monday, December 11. Vote 5-0-4 (Board members Braddy, Christmas, Craddock and Mahon opposed).

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7. Development Authority Meeting Location & Time Update

Director Vincent reported that the Clayton County Library System has the facilities to accommodate a meeting room and a breakout room for executive sessions. The Library System will supply the equipment for livestreaming, but the Authority must provide the personnel to man it, and cover the cost for remaining open past regular operating hours.

The Clayton County recreation centers also have the facilities to accommodate a meeting room and a breakout room for executive sessions. The Authority must provide the personnel for livestreaming. The Clayton County Board of Education also has facilities to accommodate a meeting room and a breakout room for executive sessions, as well as livestreaming. However, the Authority must cover the cost for remaining open after 5:00 p.m.

After a general discussion, the Authority resolved to change the regular meeting date from the second Tuesday to the second Thursday of each month at 6:00 p.m., beginning in January 2024. Motion to Mark Christmas, seconded by Rich Mahon. Vote 8-0-1 (Emma Godbee opposed).

Authority staff will confirm which locations are available on the second Thursday of the month at 6:00 p.m., as well as the cost for each facility. The Authority will consider meeting locations at the next regular meeting.

8. IGA Update

Dr. Braddy introduced Clayton County Chief Staff Attorney Chuck Reed. Mr. Reed distributed copies of the Economic Development Strategic Plan adopted in 2021, along with a draft second amendment to the intergovernmental agreement between Clayton County and the Development Authority. He discussed the history of the IGA, the dissolution and recreation of a County Office of Economic Development, and the timing of payments made under the IGA. He asked the Authority to consider an intergovernmental agreement that reflects the Economic Development Strategic Plan moving forward and to consider discussing with the County what the Authority would like to see in an agreement moving forward.

****Board members Rich Mahon, DC Craddock, Terry Baskin, and Emma Godbee departed the meeting at 8:01 p.m. ****

Dr. Braddy called for a motion to terminate the services of Greg Hecht as conflict counsel representing the Authority in discussions with the County regarding this IGA. Motion by Randy Burton, seconded by Mark Christmas. Vote unanimous (5-0, Board members Braddy, Burton, Christmas, Hynes, and McDaniel in favor).

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It was the consensus of the Authority for Authority counsel to seek a conflict waiver to represent the Authority in negotiating matters relating to the IGA with Clayton County.

9. Amendment to Bylaws

This item was tabled until the next meeting.

NEW BUSINESS

10. Office of Economic Development Christmas Party

Dr. Braddy reported that the County Office of Economic Development is holding a holiday celebration and has asked the Authority to share in the cost of the event. After a general discussion, the matter failed for lack of a motion.

11. Development Authority Alternative Holiday Celebration

Dr. Braddy reported that he had included this item on the agenda in the event the Authority did not vote to sponsor the holiday celebration planned by the County Office of Economic Development. After a general discussion, the matter failed for lack of a motion.

OTHER BUSINESS

12. Executive Session

Dr. Braddy noted that there would be no executive session.

There being no further business to come before the Authority, upon motion by Mark Christmas, seconded by Randy Burton, the meeting adjourned at 8:16 p.m.; vote unanimous.

Terry Baskin, Secretary/Treasurer

Mark Christmas, Assistant Secretary/Treasurer