

**DEVELOPMENT AUTHORITY OF CLAYTON COUNTY,  
REDEVELOPMENT AUTHORITY OF CLAYTON COUNTY,  
AND  
URBAN REDEVELOPMENT AGENCY OF CLAYTON COUNTY**

**POST-MEETING SUMMARY  
TUESDAY, APRIL 9, 2019**

The regular monthly meeting of the Development Authority of Clayton County, Redevelopment Authority of Clayton County, and Urban Redevelopment Agency of Clayton County was held on Tuesday, April 9, 2019, at 5:00 p.m., in the Arbor Hall Auditorium, Clayton State University, 5823 Trammell Road, Morrow, Georgia.

Members present at the meeting were Eldrin Bell, Chairman; Louis Johnson, Secretary/Treasurer; Dr. Tim Gilrane; Larry Vincent; Helen McSwain; Sylvester Ford; and Herman Andrews. Also present were Authority counsel, M. Michelle Youngblood; Khalfani Stephens, Executive Director; William Corbin and Erica Rocker-Willis, Senior Business Development Managers; and members of the public.

**Call to Order and Welcome of Guests**

Chairman Bell called the meeting to order at 5:06 p.m. and welcomed the guests.

**Approval of Agenda**

Chairman Bell presented the agenda and inquired as to whether there were any additions, changes, or deletions. Mr. Stephens noted the need for an executive session to discuss potential litigation. After a general discussion, the agenda was approved as amended. Motion by Helen McSwain, seconded by Louis Johnson, vote unanimous.

**Approval of Minutes**

The minutes of the March 12, 2019 regular meeting were presented and approved as presented. Motion by Tim Gilrane, seconded by Herman Andrews. Vote unanimous.

**Approval of Treasurer's Report**

Khalfani Stephens presented the Treasurer's report. He reported that the operating account began the month of January with an opening balance of \$5,195,434.44. There were deposits totaling \$347,238.69 (representing two quarterly payments from Clayton County), checks written totaling \$84,050.18, and withdrawals totaling \$29,986.79, leaving a closing balance of \$5,428,636.16. The Treasurer's report was approved. Motion by Larry Vincent; seconded by Herman Andrews. Vote unanimous.

**DEVELOPMENT AUTHORITY OF CLAYTON COUNTY,  
REDEVELOPMENT AUTHORITY OF CLAYTON COUNTY,  
AND  
URBAN REDEVELOPMENT AGENCY OF CLAYTON COUNTY**

**OLD BUSINESS**

**1. Elections**

Chairman Bell called for nominations for the office of Vice-Chair. Tim Gilrane nominated Louis Johnson; Herman Andrews renewed his nomination of Larry Vincent. Votes in favor of Louis Johnson: Tim Gilrane, Eldrin Bell, and Louis Johnson. Votes in favor of Larry Vincent: Herman Andrews, Helen McSwain, Sylvester Ford, Larry Vincent. Mr. Vincent shall serve as the Vice-Chair.

**NEW BUSINESS**

**1. Consider Revisions to Employee Handbook**

Mr. Stephens reported that there were some matters he felt needed to be addressed in the employee handbook, and he had provided comments to the Board. It was the consensus of the Authority for Larry Vincent, Sylvester Ford, and Louis Johnson to work with Mr. Stephens and Authority counsel to develop recommendations to be presented at a future meeting.

**2. Consider Support of WICERS / MARTA**

Mr. Stephens presented a request for sponsorship of WICERS (Women in Construction, Engineering, and Related Services) at an upcoming networking reception for their annual conference on April 23-24, 2019. After a general discussion, the Authority approved sponsorship at the \$1,000.00 level. Motion by Helen McSwain, seconded by Sylvester Ford. Vote unanimous.

**3. Consider Support of Youth World Fitness, Inc.**

Mr. Stephens presented a request for sponsorship from Youth World Fitness, Inc. There ensued a general discussion about Authority sponsorships. After further discussion, it was the consensus of the Authority that the request be denied.

**4. Consider Joining Airport Chamber of Commerce**

Khalfani Stephens presented a request to join the Airport Chamber of Commerce at the annual government level of \$675.00. He noted that the Authority also would receive a seat on the Chamber Board. There ensued a general discussion about the differences between the Airport Chamber and the Clayton County Chamber. Mr. Vincent noted that a lot of business around or related to the airport joined the Airport Chamber and not the Clayton County

**DEVELOPMENT AUTHORITY OF CLAYTON COUNTY,  
REDEVELOPMENT AUTHORITY OF CLAYTON COUNTY,  
AND  
URBAN REDEVELOPMENT AGENCY OF CLAYTON COUNTY**

Chamber, so joining the Airport Chamber would provide opportunities to interact with different businesses than in the Clayton County Chamber. After further discussion, the Authority voted to join the Airport Chamber of Commerce. Motion by Louis Johnson, seconded by Helen McSwain. Vote 6-1-0 (Sylvester Ford abstained due to previous membership in the Airport Chamber of Commerce).

**5. Purchase of New Color Printer**

Mr. Stephens reported that the current color printer is on its last legs and already has been repaired several times. The last time, the repairman informed him that the cost of additional repairs, plus the cost of ink, would exceed the cost of a new printer. Mr. Stephens has conferred with the County's IT Department, which recommends purchasing an Epson WorkForce Pro ET-8700 at a cost of \$899.99. After a general discussion, the purchase was approved. Motion by Tim Gilrane, seconded by Louis Johnson. Vote unanimous.

**OTHER BUSINESS**

**1. Executive Session for the purpose of discussing real estate and potential litigation**

Khalfani Stephens noted the need to have an executive session for purposes of discussing real estate and potential litigation. Motion by Louis Johnson, seconded by Larry Vincent. Vote unanimous. Whereupon, the meeting adjourned into executive session at 5:57 p.m.

Upon motion by Louis Johnson, seconded by Tim Gilrane, it was unanimously resolved to reconvene the open meeting. Whereupon, the open meeting reconvened at 7:05 p.m.

**2. Consideration of Items, if any, Discussed in Executive Session**

The Authority voted to terminate the agreement with the Starr Agency upon thirty (30) days written notice. Motion by Tim Gilrane; seconded by Herman Andrews. Vote unanimous.

Chairman Bell inquired as to whether there was any additional business to come before the Board. There being none, the meeting adjourned at 7:07 p.m. Motion by Louis Johnson, seconded by Helen McSwain, vote unanimous.

Louis Johnson, Secretary/Treasurer